ROTARIANS ONLY
VOLUNTEER INFORMATION

Rotary
Edina Rotary and
Edina Morningside Rotary

Grooves and Food
June 10, 17, 24, July 1 2025
Maetzold Amphitheater
Centennial Lakes
7499 France Ave S
Edina MN 55435

Task Description and Manager Contact Information

AMBASSADOR -- Sit at the Rotary Sponsor's Tent by 76th Street and invite people to a meeting by sharing the QR CODE. Be able to share your Rotary experience. You might also sell Raffle tickets at the tent. **Manager Contact: Sandra Krebsbach, sandrakrebsbach@gmail.com, 651-260-3023**

HOSPITALITY/SECURITY -- TWO MONITORED ENTRANCES - **STATION A & STATION B**. Volunteers will have clickers to count people as they enter, and give them a hand stamp. You will be on walkie-talkies, checking in every 15 minutes with Dan Hunt with your numbers. Once we reach 1000, we need to close off the entrances with the tables at your location. (You are not bouncers) At intermission, please pick up trash around the area, and empty full trash bins where Centennial Lakes designates. **Manager contact: Dan Hunt, dhunt7152@gmail.com, 612-910-5414**

TICKET SALES -- There will be a specialty "TICKET TENT." You will sell food and beverage tickets and raffle tickets. Prior to the concert's start, you will be trained on the point-of-sale (POS) system for Food and Beverage.
Raffle Ticket are CASH ONLY! Raffle Ticket Sales Contact: John Buttolph, johnebuttolph@yahoo.com , 949-322-5292. Food and Bev Tickets Contact: Bob Scott, 612-418-8506, robertscott_mn@msn.com. POS Contact: Bill Evanoff, billevanoff@gmail.com, (612) 423-8558 (outside vendor)

ROAMING RAFFLE TICKET SALES -- We need 4 outgoing people to go out into the crowd before the show and during intermission to encourage raffle ticket sales to support what Rotary does and financially help offset the cost of the free concert. We will train you on what to say. **CASH ONLY Ticket Sales Contacts: John Buttolph, johnebuttolph@yahoo.com , 949-322-5292.**

ADMINISTRATION – OFF SITE – Reconciliation, accounting, correspondence, coordination of volunteers, etc. **Gerry Norton, gerry@brookshireco.com, 612-386-8433**

ADMINISTRATION – ON-SITE -- Make sure all walkie-talkies are charged, have all clickers for attendance, make sure that POS people are trained, help organize volunteers, and set up training. Centralize volunteer check-in, hand out clipboards, etc. Contact **Sandra Krebsbach, sandrakrebsbach@gmail.com,** 651-260-3023

BEVERAGES –Distribute water and soda at the Beverage Table. **Training is mandatory** for all food and beverage-related tasks. Please arrive on time for brief instructions on safe food handling practices. **Beverage Sales Contact: Bob Scott, robertscott_mn@msn.com, 612-418-8506.**

MOCKTAIL SERVICE – Prepare and mix the Mocktail at the Beverage Table. **Training is mandatory** for all food and beverage-related tasks. Please arrive on-time for brief instruction on safe food handling practices. Contact: **Susan Stiles, susan@stilesfinancial.com, 612-889-8568, Bob Scott, robertscott_mn@msn.com, 612-418-8506.**

CONCESSIONS by the Stage—Sell water, soda, popcorn, raffle tickets, and possibly a Mocktail pre-mix sale. **Training is mandatory** for all food and beverage-related tasks. Please arrive on time for a brief instruction on safe food handling practices and POS. **Concession Sales Contact: Bob Scott, robertscott_mn@msn.com, 612-418-8506.**

SAFETY SPECIALIST -- "Rotary shall designate a safety coordinator who is required to work with the City to monitor National Weather Service watches, advisories, warnings and advise event organizers and City of any potential weather threats. If a weather event happens, Rotary is responsible for announcing threat level to attendees and staff, advise evacuation or shelter in place. *2 people per week.* George Esbensen will train the 1st person in week 1, and then the next week, that person will be the lead and train the next volunteer, and so on. **Safety Manager: George Esbensen, gesbensen@mnfireinitiative.com, 763-242-1819.**